

# Bowls Manawatu Board Meeting



## Minutes of the Manawatu Board Meeting 5<sup>th</sup> March 2024

Location		Office of Bowls Manawatu, 24 Linton Street, Palmerston North	
Date		Tuesday 5 <sup>th</sup> March 2024	
Attendees		Grant Pratt (President), Vanessa Taylor (Centre Manager), Bernice Tyree (Vice President), Mere Fryer, Diane Gemmell, Honey Giblett, Matt Pearson (Board Members)	
Apologies		Brian Looker	
Start		5.35pm	
Any other Agenda Items			
1.	Welcome Minutes & Actions from previous	Grant	<ul style="list-style-type: none"> <li>Welcome All</li> <li>Minutes of the meeting January 2024 presented <b>Moved Pearson, Second Fryer: that the minutes are true and accurate: Unanimous</b></li> <li>Minutes of the last meeting 6<sup>th</sup> Feb 2024 presented <b>Moved Tyree, Second Fryer: that the minutes are true and accurate: Unanimous</b></li> <li><b>Actions from previous meeting</b> <ul style="list-style-type: none"> <li>Masters – at North End - Abandoned due to weather but great feedback.</li> </ul> </li> </ul>
2.	Inwards Correspondence		<ul style="list-style-type: none"> <li>2024 Centre Visits from Bowls NZ 20<sup>th</sup> May 6pm</li> <li>Next meeting of the Greenkeepers Association will be held on 19<sup>th</sup> February 2024 at 1.30 pm at Hokowhitu Bowling Club.</li> <li>Brad Cassidy resignation - General Manager Partnerships of Sports Manawatu</li> <li>Grant approval- NZCT, Bowls Manawatu Inc application #103030 \$3000</li> <li>Developing Positive Volunteer Culture Workshop - Volunteer Central</li> <li>Invitation to attend the Foxton Beach Bowling Club opening – Vanessa, Grant &amp; Matt to attend.</li> <li>Volunteer Recognition Event 2024</li> <li>2024/25 Season - National Tournaments</li> <li>Pelorus Trust RE: Grant Number GA240125-642E – declined</li> <li>Sport New Zealand Sector Update - 29 February 2024</li> <li>TSB email requesting Board members information. Tyree</li> <li>Looking for new Board Members? a resource where you can advertise for new board members for free <a href="https://communitygovernance.org.nz/join-a-board/current-opportunities/">https://communitygovernance.org.nz/join-a-board/current-opportunities/</a></li> </ul>

			<ul style="list-style-type: none"> <li>New Incorporated Societies Act Update and templates - Sport NZ's latest update has a link to the various templates for NSO, RSO and Clubs for the new Incorporated Societies Act</li> <li>Foxton Beach Bowls Club notification not available to host any games on the weekend of the Hibiscus Cup 23/24 March &amp; the weekend of 6th and 7th April.</li> </ul>
3.	Outwards		<ul style="list-style-type: none"> <li>Reply to all email inquires received</li> <li>Grant application submitted to Pub Charity</li> </ul>
4.	Reports: Centre Manager	Vanessa	<ul style="list-style-type: none"> <li>Final's day – Brief review of how this event could look next year</li> <li>Women's Masters Abanded today due to rain.</li> </ul>
3.	Finance		<p><b>Invoices payable:</b></p> <ul style="list-style-type: none"> <li>Muzzy Print Limited - Bowls Stickers \$656.36</li> <li>Bowls Kapiti Coast Inc. – Quad \$230.00</li> <li>Bowls NZ - National Interclub Sevens Tournament \$450.00</li> <li>BPN - cost of greens for 17/18 Feb for open pairs Men's and Women \$200</li> <li>North End \$200</li> <li>Refund Carey Pratt \$40</li> <li>Pat Horgan \$270</li> <li>Grant Pratt – petrol for Octagonal \$64.92</li> <li>Hirepool Vans \$835.36</li> <li>Orbit – accommodation for the Masters Total \$4,314.18</li> <li>North End \$3000 for Masters – Food</li> <li>Equalisation for Octagonal February 2024 as per budget \$6,017.52</li> <li>Hirepool vans \$199. 27 (Men's Masters)</li> <li>Hexagonal \$3,432.86</li> <li>Orbit – Intercentre \$ \$7,377.59 (Including GST)</li> <li>Hirepool vans about \$600</li> <li>Himatangi Beach Open Pairs \$100</li> <li>Pay Credit Card \$1010.</li> </ul> <p>Invoices approved for payment.  <b>All in favour of Payments. Carried</b>  Bank Statement &amp; Profit &amp; Loss &amp; Balance sheet presented</p>
4.	- Green Allocation Team	Matt & Mere	<p><b>What's Coming Up Feb/March</b></p> <ul style="list-style-type: none"> <li>Open 1-5 year Singles 9<sup>th</sup> / 10<sup>th</sup> March – Bulls &amp; Takaro</li> <li>Hibiscus Cup 23<sup>rd</sup> March – Junior 1<sup>st</sup> &amp; 2<sup>nd</sup> year bowlers at Hokowhitu</li> <li>WKWM - BPN &amp; Foxton have offered there green. Try JP for 2 greens.</li> <li>Matt reported back about the Greenkeepers Ass Meeting, need to amend the Greenkeepers book.</li> <li>Field Trip with Brendon Hanon – heading to Ashhurst</li> <li>Hokowhitu to look at doing their greens</li> <li>North End number 1 green to be killed off next week.</li> <li>Seed collector nearly ready, this can go in the centre book for hire, Mike Hersey to use this to sweep \$250 per green. Seeds to stay within the centre.</li> </ul> <p><b>Moved H Taylor, Second Tyree: Unanimous</b></p>

5.	General Business	All	<ul style="list-style-type: none"> <li>• Bowls 3Five Finals –At JP on the 18<sup>th</sup> March – Final decision.</li> <li>• CoC 1-8, 6<sup>th</sup> &amp; 7<sup>th</sup> April needs to be moved as per programme ( If any player is in the National Interclub Finals this event will be moved ) Matt, BL and Vanessa to work out dates</li> <li>• Prize Giving 24<sup>th</sup> August, look at a buffet dinner for 100 people. Look at Race Course, Trotting Club, Arena , Golf Club &amp; Creative Catering. Matt, Mere &amp; Di to look.</li> <li>• TSB Bank – still waiting to hear back from Ben, taking a long time. Some board members object to all being identified. The Board agreed to move these term deposits to the BNZ. Vanessa to ring again.</li> <li>• BNZ – to link all accounts including credit card.</li> <li>• Bernice talked about her applying for a grant as she meets the criteria under the Mental Health umbrella to help with developing Teams/Individuals.</li> </ul> <p><b>All Agreed</b> <span style="float: right;"><b>Carried</b></span></p> <ul style="list-style-type: none"> <li>• 2025 Octagonal &amp; Maori Bowls Manawatu need to change dates so they don't clash.</li> <li>• Brad Cassidy rang Grant to Thank him.</li> <li>• Remember I am away in April – Board to cover CoC events</li> <li>• Bernice discussed the possibility of a grant initiative to fund leadership and opportunities to grow bowls in our region. The board supported and application providing it didn't take up time already allocated to Centre business.</li> <li>• The issues with TSB were discussed and Pratt appointed the Centre Manager to engage with the Bank to resolve the situation. It was agreed to move the money to the BNZ.</li> </ul> <p><b>Moved: Pearson, Seconded: Fryer: All Agreed</b></p> <p>Resolution that Vanessa on behalf of Bowls Manawatu applies for funding for the purchase of the Seed collector/mower, salary &amp; additional Rep uniforms.</p> <p><b>All agreed</b></p>
	Meeting closed	7pm	Next meeting Tuesday 2nd April 2024 at 5.30pm
	To Do List		Hard Drive Insurance Venue for Prize Giving

Signed as a true and correct record of meeting

President

Grant Pratt

