

Bowls Manawatu Board Meeting



Minutes of the Manawatu Board Meeting 2nd July 2024

Location		Palmerston North Bowling Club in the Bowls Manawatu Office	
Date		Tuesday 2 nd July 2024	
Attendees		Grant Pratt (President) Vanessa Taylor (Centre Manager), Bernice Tyree (Vice President), Matt Pearson, Di Gemmell, Mere Fryer, Brian Looker, (Board Members)	
Apologies		Honey Giblett	
Start		5.30 pm	
Any other Agenda Items			
1.	Welcome Minutes & Actions from previous	Grant	<p>Message from Honey - I would like to thank the board for all the time they have put in, and the knowledge they have shared with me over the years. I wish the incoming board the best. Keep up the great work. Kind regards, Honey.</p> <ul style="list-style-type: none"> Minutes of the meeting 4th June 2024 be accepted <p>Moved B Looker, Second M Fryer: that the minutes are true and accurate: Unanimous</p>
2.	Inwards Correspondence	Vanessa	<ul style="list-style-type: none"> BPN Covered Green - Council contribution decision Sport New Zealand Sector Update Clubs New Zealand 2024 North Island Women's Outdoor Bowls Tournament Balance is Better Monthly Update - June 2024 Community Governance Aotearoa - We are in a not-for-profit funding crisis Kapiti – Masters change of date Regional Centre's pricing Regional Meeting Minutes Quote for Insurance - PUBLIC & PRODUCTS LIABILITY - \$ 1,719.25 incl GST Quote (Couchmans Electrical) for replacing light fittings in office \$758.39 RFS 1002898 - Street Signs - Request for New Asset Email from Eco Homes re sponsorship. Delayed. Chris Lander - Champion of Champions Entry Update Bowls New Zealand Hall of Fame forms Bowls Manawatu's trademarks CoC Laser Eye Centre - Bowls New Zealand Partnership Board Talks Live Events Governance Update on the new Integrity Sport and Recreation Commission – launching 1 July
3.	Outwards	Vanessa	<ul style="list-style-type: none"> Replying to many emails Invitations to Prize Giving T G Macarthy Trust application for funding for coaching Rebel Sport Grants submission for uniforms

			<ul style="list-style-type: none"> • Lions Foundation application for Salary • Club directory sent to clubs to update.
4.	Centre Manager	Vanessa	<ul style="list-style-type: none"> • Bowls Manawatu is now on Google Maps “Business Profiles live on Google” • Regional Meeting • Had badges made • The BNZ Development Account is for coaching, it came from the Coaching Association. • I have added a confidential and privileged clause at the bottom of the email. • Quotes for centre book and certificates • Quote for new lights – try replacing bulbs • Quote for Insurance - PUBLIC & PRODUCTS LIABILITY – Bernice to get a second quote from her Insurance Brooker.
5.	Finance	Vanessa	<p>Accounts payable: Approval for payment</p> <ul style="list-style-type: none"> • \$156.00 Palmerston North BC • \$186.03 The Warehouse Group • \$207.67 Bowls Wanganui repayment • GST Return <p>Moved B Tyree, Second M Fryer, All agreed. Carried.</p> <p>Profit & Loss & Balance sheet attached</p> <ul style="list-style-type: none"> ➤ D Gemmell talked about changing some of the coding for the financials and having sponsorship and funding separated. ➤ The term describing the contracted payments to the Centre Manager. It was agreed not to use ‘Salary’ as it is paid by monthly invoice.
6.	Greens	Matt & Mere	<ul style="list-style-type: none"> • Matt talked about the Seeder and how great it’s performing.
7.	What’s Coming Up		<p>June/July/August</p> <ul style="list-style-type: none"> • Meeting next Tuesday at 5 pm to over recommendations • AGM July 21st • Prize Giving August 24th
8.	Any Other Business	All	<ul style="list-style-type: none"> • AGM – just waiting on the financial report to send out. • Discussion to amend changes to the reports for the AGM, made by D Gemmell that no individual names be referenced in reports. • Player Points updated and confirmed for season 24/25 • Admin of the Year & Coach of the Year still need to be done • Manawatu programme – Interclub lets put Juniors 15th & 16th March while Incentre is on. Senior Interclub 11th, 12th & 25th January • Grant to ring clubs about Prize Giving reminders. • Apologies for Di & Mere for AGM, they are playing bowls. • Resolution to apply for a grant for the Manawatu Book programme to Pelourus \$3000 and salary for Centre Manager to Pub Charity & Mainland \$15,000 <p>Moved G Pratt, Second M Fryer, All agreed. Carried.</p>

			<ul style="list-style-type: none"> • Need another meeting next Tuesday to go over recommendations. Tuesday 9th at 5pm <p><i>Grant thanked everyone for the past 12 months, we achieved a great deal so be proud of what we have done.</i></p> <p><i>Thanks to Honey for her achievement on the board and her youthfulness.</i></p> <p><i>Thanks to BL for his advisory role on the board and it's great to hear that you will still make yourself available to support us even thou you are stepping down from the board.</i></p>
9.	To Do List		<ul style="list-style-type: none"> • Find out how many pallets for furniture to move. • Apply for grants • AGM info to clubs • Centre Programme • Tropy's & Certificates for prize giving • Grant – replace light bulbs • Second Quote for PUBLIC & PRODUCTS LIABILITY Insurance – Bernice • Admin of the Year & Coach of the Year – sub-committee to decide • Reps - coaches & selectors – need to work on our structure.
10.	Meeting closed		7 pm
11.	Next meeting		Tuesday 6th August 2024 at 5.30 pm

Signed as a true and correct record of the meeting

President



Grant Pratt
