

Bowls Manawatu Board Meeting



Minutes of the Manawatu Board Meeting 7th May 2024

Location		Office of Bowls Manawatu, 24 Linton Street, Palmerston North	
Date		Tuesday 7 th May 2024	
Attendees		Grant Pratt (President), Bernice Tyree (Vice President), Brian Looker, Diane Gemmell, Honey Giblett, Matt Pearson, Mere Fryer (Board Members) In attendance: Vanessa Taylor (Centre Manager)	
Apologies		Nil	
Start		5.30pm	
1.	Welcome Minutes & Actions from previous	Grant	<ul style="list-style-type: none"> Welcome All Minutes of the meeting April 2024 presented <p>Moved B Looker, Second H Giblett: that the minutes are true and accurate: Unanimous</p> <p>Actions from previous meeting</p> <ul style="list-style-type: none"> AGM Notice sent out to clubs Player Points- updated TSB – accounts closed and new term deposit at BNZ Seeder/Mower has arrived
2.	Inwards Correspondence		<ul style="list-style-type: none"> Reminder - 2024 Centre Visits from Bowls NZ 20th May 6pm at BPN PNCC Long Term Plan Consultation - Sport Sector Term Deposits from TSB received. Johnston Park Bowling Club asked about Money towards Bowls 3Five – No payment, as Bowls NZ support this tournament. Vanessa to ask about payments to other competition run by Bowls NZ Sports NZ - Sector Update - 24 April 2024 Korero Bowls New Zealand E-News Good Governance Code Workshops: Manawatu – Horowhenua North Island Greenkeepers Conference BOWLS NEW ZEALAND NATIONAL CHAMPION OF CHAMPIONS COP & Entry form. Community Governance Aotearoa email <p>Moved B Looker Seconded D Gemmell</p>

3.	Outwards		<ul style="list-style-type: none"> • Reply to all email inquires received • TAB Grant Application sent • Lions Foundation grant application sent
4.	Reports: Centre Manager	Vanessa	<ul style="list-style-type: none"> • Centre Mixed 2-4-2, is this a Centre Title & Gold Star event? Yes • Thanks to Sharon Sims for helping while I was away. • TAB Grant \$8000 • Lions Foundation grant application done – need to help Grant setup at as seconder.
3.	Finance		<p>Accounts payable: Approval for payments</p> <ul style="list-style-type: none"> • L.P. ROBERT & CO LIMITED \$19.55 for BM Shirt Label • Takaro \$800 Green fees • Takaro Sports \$71.00 for COC drinks • Dynasty – overdue account \$87.40 • Catering for WKWM \$300 • GST \$1,271.82 • Bank Term deposit of \$25000 from TSB <p>Bank Statement & Profit & Loss & Balance sheet presented</p> <p>Bernice mentioned we still have trouble with the BNZ. Talked about why we have 2 accounts, Vanessa to ask S Sims about the development account.</p> <p><i>BNZ to have only 3 people on the bank access, V Taylor, D Gemmell & B Tyree and to remove anyone else.</i></p> <p>Moved B Looker, Second G Pratt Carried</p>
4.	- Greens and Allocation Team	Matt & Mere	<p>What's Coming Up April/May</p> <ul style="list-style-type: none"> • COC 1-8 Year Singles Men at BPN & Women at Foxton & Beach. Tournament managers: BPN – Eric & F&B – Honey. 2x4x2 – Mere to arrange a date. • Sweeper is here. • Need to do an inventory of the shed for insurance purposes, (Look at the balance sheet of what we have) who has the key? Grant to look into this. • Organise a borrow book so we know who has what.
5.	General Business	All	<ul style="list-style-type: none"> • Venue for Prize Giving – Matt talked about a couple of options. Decided on Silks Lounge at the racecourse. \$45 per head. Saturday 24th of August at 6pm <p>Menu Carvery Station Roast Beef and Gravy Hot Station Gourmet Potatoes Honey Glazed roasted pumpkin & kumara Medley of seasonal greens Cold Station</p>

			<p>Tossed garden salads Dinner rolls & butter Dessert Station Pavlova with cream & berries Seasonal fruit salad</p> <p>Entertainment – ask Craig Loader Budget of \$2000 Bowls Manawatu to subsidise members - to \$40 per head Invite Sponsors</p> <p>All agreed. Carried</p> <ul style="list-style-type: none"> • Discuss AGM at the next meeting • Ask clubs for nominations for Admin & Coach of the year. • Bernice talked about the PNCC Long Term Plan (Covered Green) Matt said this had been updated from what they have written. • Life Membership – find out more info about this • Discuss fees etc. • Thanks to Bernice for her help at COC weekends. • Grant expressed a great job from everyone this year under the circumstances. Lets stay positive.
	Meeting closed	6.55pm	Next meeting Tuesday 4th June 2024 at 5.30pm
	To Do List		<p>Vanessa:</p> <ul style="list-style-type: none"> • To purchase Hard Drive • Organise Insurance • Organise Umpires Course for those that are interested. • Vanessa to ask about payments to other competition run by Bowls NZ • Send a letter from the board to thank to Sharon Sims • Ask clubs for nominations for Admin & Coach of the year. • Inventory of the shed for insurance purposes, (Look at the balance sheet of what we have) who has the key? • Organise a borrow book so we know who has what. • Find out about Life membership • Cert/badges/stars/trophies • Book Craig Loader for Prize Giving <p>Board:</p> <ul style="list-style-type: none"> • Look at Player Points, Green Fees & Affiliation Fees – (Vanessa to get look around at what other centres do)

Signed as a true and correct record of meeting

President

Grant Pratt _____