

Bowls Manawatu Board



BM Board Meeting Minutes

Location		Bowls Manawatu Office - Palmerston North Bowling	
Date		Tuesday 5 th December 2023	
Attendees		Grant Pratt (President) Bernice Tyree (vice President), Vanessa Taylor (Centre Manager) & Honey Giblett, Matt Pearson, Mere Fryer, Diane Gemmell, Brian Looker (Board Members)	
Apologies		Nil	
Quorum		Confirmed	
Start		5.30pm	
1.	Welcome Minutes & Actions from previous	Grant	<ul style="list-style-type: none"> Last minutes be accepted. <p>Moved by H Giblett, Second M Pearson</p>
2.	Changes to the Agenda		<ul style="list-style-type: none"> (Board would vote on any changes or additions)
3.	Brad from Sport Manawatu		<ul style="list-style-type: none"> Brad talked to us about Bowls Manawatu supporting the new covered green, how we need to have a strategic plan with more details on how and why.
4.	In Correspondence	Vanessa	<ul style="list-style-type: none"> Coopers Beach Bowling Club for their Doubtless Bay Fours event in March 2024 Sport Sector Group Meeting - Wed 6 Dec 2023 12pm – 1:30pm DEI workshop -Wed 13 Dec 2023 11:30am – 1pm The new Incorporated Societies Act Presentation On Line Opportunity – Wednesday 6th Dec 6pm 2024 Mount Maunganui Rugby 4's Bowls Tournament North End Bowling Club - Last year there wasn't enough ladies teams to have a second division ladies. North End will probably enter a ladies second division team again this year. If there is no ladies second div I'm wanting to know if we can enter more teams in third div after the closing date. Yes Email from S Kenyen - open junior 1-5 singles shouldn't be any gender. Discussion on this about Bowls NZ Strategic Plan "A message of diversity and inclusion is woven within all our planning" Make qualifying 3 out of 4 with a time limit – we will take this on board. Thanks for your feedback.

5.	Out Correspondence	Vanessa	<ul style="list-style-type: none"> • Thank you letters sent to Sue Way for running the Reps held in PN • Thank you letter sent to Gary Fryer for desk and chair. • Thank you letter sent to Pinky for the Open Triples. • Request to Orbit Wellington Groups – accommodation for Inter centre and Masters • Request for Vans – Hirepool for Rep fixtures • Request for indemnity insurance <p>Moved by M Fryer. Second by H Giblett. Carried.</p>
6.	Reports: Centre Manager	Vanessa	<ul style="list-style-type: none"> • We need to look at Strategic Planning in the new year. • Centre Managers meeting 15th Nov – reminder about police vetting for coaches. New website – each club/centre has their own page, online shop, constitution should be ready about July next year. Disputes process/misconduct – Bowls NZ can help. • Centre Phone – have access now so will look at a new plan. • Grant and myself met with Colin Williams - BowlsHub and Digital Manager He talked about how Bowls Hub works - looks good, self sign up, database, access to groupings – umpires, coaches. Creates draws. • Rep Games and WKWM Women’s which we are hosts – getting accommodation quotes. • Quotes for vans from Hirepool, Orbit Wellington Groups for accommodation. • 2-4-2 coc date 27th April (in the online schedule)
3.	- Finance	Vanessa	<ul style="list-style-type: none"> • Vanessa has access to IRD, penalty has been reimbursed. • GST return filed. • Vanessa requested approval to pay Geeks on wheels, Takaro BC, Dynasty, Vanessa’s Salary – set up for the 1st of the month. • Paper work for Term deposit and cards been sent • TSB – look at this after Christmas <p>Finances moved by H Giblett and second by B Tyree, carried.</p> <p>Finances Attached</p>
4.	- Greenkeeper’s Association / Green Allocation	Matt	<ul style="list-style-type: none"> • Letter from JP re the greens • Matt has been working with M Hersey – looking at the greens. Been a big couple of weeks, Thanks to Mike H. • Post Section Open Singles – 3 greens Head Quarters North End Women at Takaro Men at North End and BPN. • Matt talked about support for our clubs – re grants, for replacement greens, sprayers etc. Time allowing Vanessa to help show them how.
5.	General Business – old and new, Action items, comments	All	<ul style="list-style-type: none"> • Green Fees and Petrol for Rep travel – It has come to our attention that there is no formal agreement. After a long discussion the Board will recess this at the end of season looking at the costings

	and Announcements and any other business		<p>for the centre. Keep green fees at \$100, GST inclusive for this season.</p> <p>All Agreed</p> <ul style="list-style-type: none"> • Andrew Bell is now an official Umpire, we will present his cert/shirt on Saturday at North End when we do the Post Section Draw. • Ideas for Prize Giving in August – discuss at next meeting • It was resolved at the Bowls Manawatu Board Meeting to apply for funding towards the Centre Managers Salary, Representative Fixtures and uniforms. Look into Youth Bowls and a leased Bowls Manawatu vehicle. <p>Moved by G Pratt and second by D Gemmell.</p> <ul style="list-style-type: none"> • Board went into Committee Vanessa left and Board went into Committee.
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Meeting closed 7.50pm

Next meeting Tuesday 6th February 2024 at 5.30pm

Signed as a true and correct record of meeting

President

Grant Pratt _____

Actions			
	Prize Giving in August	All	Feb Meeting
	Buy Hard drive for back up	Vanessa	To purchase
	Green Sub- Committee/Tournaments	Matt, Mere and Brian	Vanessa to let them know how many entries
	Centre Phone	Vanessa	Change plan to pre pay