**BOWLS MANAWATU**

Minutes of Board Meeting held at 4pm on Tuesday, 6 October 2020 in the Takaro Bowling Clubrooms

**Present:** Steve Toms (President), Mark Noble (Centre Manager), Lyn Corbett, Brian Looker, Grant Pratt, Sharon Sims (Board Members)

**Apologies:** Les Webster (Vice President)

**Minutes:** Minutes of the meeting held on 1 September 2020 had been circulated to Board members. It was moved Lyn Corbett/Grant Pratt that these be approved. **Carried.** Mark to forward to Clubs.

**Matters Arising:**

1. Sharon advised that Bowls NZ had confirmed that the dress code for tournaments was as per the Rule Book ie all players must be dressed the same. It was agreed that consideration be given to submitting a remit to the 2021 AGM recommending that in a centre open event where there were players from one or more clubs in the same team, the dress code should be whites or the individual players’ club shirts.

**Correspondence:**

 Inward:

1. Hibiscus Cup – it was agreed that this tournament should remain for 1-2 year players.
2. The Manawatu Centre has agreed to host the hexagonal. Approval was given for payment of a $500 deposit towards accommodation at the Rose City Motel.
3. The Centre handbook has now been distributed to all clubs.
4. New Trophy Challenge books have been printed. Steve to check with Dannevirke whether they needed a new book.
5. Bowls Palmerston North had requested a reduction in affiliation fees because of Covid 19. The Club had been asked whether they had refunded/reduced subscriptions to club members. No response has been received.
6. The Centre Manager reported on his Skype meeting with Mark Cameron.
7. The purchase of six target maps for coaching at a cost of $380 was approved. It was noted that the Coaching fund was boosted each year by the proceeds from the Wimsett Cup raffle. It was agreed that $0.50 per person from this year’s capitation fee should be transferred to the Coaching bank account.

Outward:

1. It was noted with appreciation that Terry Puklowski had agreed to take on the Trophy Challenges Convenorship.
2. The Trophy Challenges Schedule, Skoglund triples draw, green allocation schedule and interclub draws and details had been sent to all clubs.
3. Men’s Premier Division 1 interclub has been opened up to two teams per club.

**Finance:** Detailed financial statements had been provided to Board members prior to the meeting. It was moved Steve Toms/Brian Looker that the financial reports be accepted and accounts for payment as scheduled in the agenda be approved. **Carried.**

 In relation to the financial affairs of the Centre:

1. The application for a wage subsidy had been declined as Bowls Manawatu were not taking tax from contractor, Mark Noble.
2. An amount of $1052.78 was being held in the main banking account of the Centre pending the establishment of an “03” account “Umpires’ Bank Account”.
3. It was agreed that the invoice from Tim Hook covering painting of the Centre trophies in the sum of $100 plus GST be approved.

**General Business:**

1. Singles format 2020/21 – as some clubs were having difficulty providing markers for centre single events, various options for playing this event were considered. A decision will be made at the next Board meeting.
2. Coaching – Sharon advised that she had been in contact with Sally McKenzie from Bowls NZ who is responsible for promoting bowls at secondary school level. Sally will be contacting a number of clubs in the region. It was noted that Bowls NZ were assisting secondary schools in including bowls as part of the PE curriculum for NCE. Sharon also advised she will be starting coaching for the Centre Under 8 year bowlers on 11 November. At this point 45 were registered to attend. Sharon and Mark will also be conducting a coaching session at Shannon Club on 16 October. While Sharon and Mark were very happy to volunteer their services for coaching sessions at clubs, it was hoped that clubs may make a ‘koha’ to offset travel costs.
3. A number of trophies have been received from Terrace End bowling club. Board members to give consideration to possible uses for these trophies.
4. It was noted that the query from Foxton and Beach/Himatangi clubs re club championships had been resolved by the Bowls NZ article regarding dual membership. Mark to email this article to all clubs and request that as a result of the recommendations in the Bowls NZ article, clubs be asked to advise the Centre of their club championship winners as soon as each event has been completed.
5. Bulls Club have requested clarification on the various types of club membership. It was noted that it is the prerogative of all clubs to determine what types of membership they want to offer however any type of playing membership (full/social/casual etc) would incur capitation fees payable to both Bowls NZ and the Manawatu Centre.
6. It was agreed that consideration should be given to the Manawatu Centre following the Bowls NZ format of charging capitation fees on a membership group level (ie 0-20 members per club, 21-40 etc) as opposed to a set fee per club member. A decision will need to be made before the next AGM.
7. Mark advised he had received a quote from Muzzy Shirts to remove the location and date from the rep team travelling shirts for the 2019/20 season so the shirts could be used in coming years. This was approved.
8. It was agreed to continue with the use of bowls stickers for all rep team fixtures. Approval to purchase a further stock of 200 stickers was agreed.
9. It was noted that no umpires will be allocated for interclub events this year.
10. Grant commented on how useful he found the visit from Mark Cameron, CEO of Bowls NZ. Board members agreed it was a very useful discussion with a good representation of club members present.
11. Steve expressed some concern that he only knew about the cancellation of the Men’s CC pairs following a comment on facebook. Board members to be kept informed of changes of this nature.
12. Tournament Committee and Convenor roles – Steve advised he would assist with the draw for the upcoming Mixed Pairs event. Brian to email tournament committee members and tournament managers suggesting a meeting on Wednesday, 14 October at 5pm to allocate roles/duties/and allocation of events.

**Date of next meeting:**

Wednesday, 4 November 2020 at 4pm in the Takaro Clubrooms.

The meeting closed at 5.25pm.

Signed as a true and correct record:

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Chairman Date