**BOWLS MANAWATU**

Minutes of Board Meeting held at 4.30pm on Wednesday, 8 September 2021 in the Takaro Bowling Clubrooms

**Present:** Steve Toms (President), Mark Noble (Centre Manager), Grant Pratt (Vice President), Lyn Corbett, Phil Gausel, Brian Looker, Sharon Sims (Board Members)

**Apologies:** Nil

**Welcome:** A warm welcome was extended to Phil Gausel.

**Minutes:** Minutes of the meeting held on 5 August 2021 had been circulated to Board members. It was moved Lyn Corbett/Grant Pratt that these be approved. **Carried.** Mark to forward to Clubs.

**Matters Arising:**

Mark advised that he had still to contact Ken Brown to ascertain if he would be willing to act as the Reviewer/Auditor of the Centre’s financial records.

**Correspondence:**

The schedule of inwards and outwards correspondence was noted.

Inwards:

1. It was agreed that as the draw had already been done and handbook with the printers, the late entry from Foxton & Beach for the trophy events would not be accepted, with the exception of the event which they were to host.
2. Approval was also granted for Mark to purchase 4 small, 4 medium and 2 large rep shirts plus a Centre Executive shirt for Phil from the Dynasty grant.
3. One representative shirt from last season is missing. It was agreed that all representative players this year will be required to sign an agreement that failure to return a representative shirt will result in a $100 “fine”.

Outwards:

1. Mark confirmed he had notified Bowls NZ of the closure of Terrace End and Northern Bowling Clubs and the establishment of the Northern Club Manawatu trading as North End Bowls.

**Finance:** The financial statements had been circulated to Board members prior to the meeting. It was moved (Steve Toms/Grant Pratt) that the accounts for payment be approved and the financial position noted. **Carried.** It was further moved (Steve Toms/Brian Looker) that the payment to Mark Noble for sponsorship renewal of $276.02 be paid. **Carried.**

**General Business:**

1. Bowls NZ Equalisation paper – after discussion it was agreed that the Centre would support Proposal (2) – a simplified equalisation model. Mark to advise Bowls NZ.
2. Mark advised that the Centre’s registration with the Companies Office had lapsed in 2017. He had spent some time getting the Centre re-registered and this had now been completed. Approval for reimbursement of the registration fee to Mark was approved.
3. It was agreed that Mark and Brian would allocate the venue for the Wairarapa rep fixture.
4. Because of the problems faced with the Covid lockdown it was agreed to extend the closing date for interclub entries by one week to 27th September and the commencement date for interclub would also be extended out one week.
5. The Octagonal budget had been circulated to Board members. It was agreed to increase the amount payable to hosting clubs to $1500 per day. Mark to forward the budget to the participating centres.
6. Sharon and Mark to work on the allocation of greens for Centre events and rep fixtures for the coming season. The Wimsett cup will be played at Johnston Park Bowls.
7. The handbook is now with the printers. Sharon and Brian to have a final check of the content.
8. Mark advised that Vanessa Taylor (Signal) has recently moved to the Manawatu.  Vanessa has significant experience in fundraising by way of grant applications and sponsorship.  It was agreed that Mark should approach Vanessa and ask her if she would be willing to assist the Board with grant applications whenever needed.  A payment of 10% of each successful application would be paid to Vanessa.
9. Mark advised that IRD have approved a resurgence grant for the Centre of $1900 covering loss of income ($1500) and wages ($400). A further application can be made on 9 September.
10. Mark advised the Board that he had been offered the right to act as Henselite’s representative in the Manawatu region and that Henselite had also offered a sponsorship to the centre. It was moved Steve Toms/Sharon Sims that this offer of sponsorship be accepted and the Board confirmed they were comfortable there was no conflict of interest with Mark taking on the role of Henselite’s local representative.
11. Mark was requested to start getting quotes etc for the various representative fixtures this year. It was agreed that wherever possible there should be no more than two people per room.

**Date of next meeting:**

 Tuesday, 5 October 2021 at 4.30pm in the Takaro Clubrooms

The meeting closed at 5.25pm.

Signed as a true and correct record:

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Chairman Date