

Bowls Manawatu Board



BM Board Meeting Minutes

Location		Palmerston North Bowling Clubrooms	
Date		Tuesday 14 th November 2023	
Attendees		Grant Pratt (President) Bernice Tyree (vice President), Vanessa Taylor (Centre Manager) & Honey Giblett, Mere Fryer, Diane Gemmell, Brian Looker (Board Members)	
Apologies		Matt Pearson	
Start		5:30pm	
1.	Welcome Minutes & Actions from previous	Grant	<ul style="list-style-type: none"> Last minutes be accepted with one comment to make sure items are carried. <p>Moved by D Gemmell, Second M Fryer</p>
2.	Reports: - Centre Manager	Vanessa	<ul style="list-style-type: none"> Skoglund and Elizabeth Walker – I have made a contact list for cancellations etc, I have shared this with clubs involved. Book completed and been given out to clubs. IRD/GST over due – Bernice has done this. New office going well, BPN have been awesome, thanks Bernice for her help moving the office and to Gary Fryer for the desk and chair. Passwords updated. Asked about Green payments – not recorded at the AGM, Vanessa to find out what other centres have agreed to and report back at next meeting. GST is inclusive of the fee. Signage Up and looks good. Can I sign up to xero, on a trial at present. Moved by D Gemmell to purchase Xero, Second by M Fryer. Carried. BM phone , discussed phone not working, cancel phone plan and get a cheaper plan and new phone. Vanessa to ring Mark to cancel plan as it is under his name. Moved by D Gemmell , Second by H Gilbert. Carried. Rep Shirts/Jackets – 5 XL x 4 sets – ordered and 1 Umpire shirt. Incorporated society updated Sent out form for green allocations Skoggs – one team couldn't play due to weather but all other teams played. Team to get drawn points. I have set up a data base for clubs to fill in. <p>Club database Club secretaries can use the database to keep track and share membership details with Bowls Manawatu.</p> <p><i>Bowlers not on this list are not permitted to play in Bowls Manawatu tournaments, events, and competitions.</i></p>

			<p>Only the club secretaries have access to this database. It is on the website under "Our Clubs" There is a shared link with with them to have access to the details. This remains confidential. I am happy to help any clubs with this.</p> <ul style="list-style-type: none"> • Trunky has offered to be convenor for the Trophy Challenge, Thanks Trunky.
3.	- Finance		<ul style="list-style-type: none"> • Vanessa finally has bank access, only took 6 weeks. • Letter to IRD for authorization for Vanessa and Bernice. <p>Bernice moved that all Board members unanimously agreed that Vanessa and Bernice be appointed to act on behalf of Bowls Manawatu Inc and gain access to Inland revenue account. Second by H Gilbert. Carried.</p> <p>Vanessa asked for approval to get BM credit card for Grant and herself to make it easier to purchase approved items like petrol vouchers, stationery, office items etc. Limit \$2000. Moved by D Gemmell , Second by B Tyree. Carried.</p> <ul style="list-style-type: none"> • Vanessa requested approval to pay Fisher Print, Wellington Open Reps breakfast and North End, Takaro, BPN, Freedom – signage, Petrol for Rep Teams, Rep game in Waipukurau, Geeks on wheels-wifi, Dynasty, and general bills that need paying. All Agreed. Carried • Vanessa suggested a term deposit 6.25% for a year. Grant moved that we put \$40,000 in a year's term deposit, Second by M Fryer. Carried • Board went into Committee – Vanessa left the room. • Bernice read a great proposal supporting the future covered stadium, Di said discussion are happening with Brad from Sports Manawatu and Aaron from Parks and Reserves (City Council) Bowls Manawatu supports BPN with this project. Discussions can be had further down the track, when they know more. <p>Finances moved by H Gilbert and second by B Tyree, carried.</p>
4.	- Greenkeeper's Association	Grant	<ul style="list-style-type: none"> • Nothing to report
5.	General Business	All	<ul style="list-style-type: none"> • Umpires – re Umpire Training expressing interest. Dissapointing No response. BM will cover the cost to help members to become umpires, there is an online law course. We have one umpire finishing training and will offer to reimburse him. Moved M Fryer and second by B Tyree, carried. • Dress code reveiwed: Reminder to all about the dress code for Bowls Manawatu Events. • It was resolved at the Bowls Manawatu Board Meeting to apply for funding towards the Centre Managers Salary, Representative uniforms. Youth Bowls and a leased Bowls Manawatu vehicle. Moved by G Pratt and second by D Gemmell. <ul style="list-style-type: none"> • Prize Money for Centre Events: Discussion was had. Talked about fair play for women and men for a standized prize payout for Centre Tournaments based on the last 2 years of entries. <p>Flat rate</p> <p>1st prize per person \$200</p> <p>2nd prize per person \$100</p> <p>3rd equal prize per person \$50</p> • Centre Triples this weekend, BPN, North End and Takaro. BPN is HQ. If weather is bad, use the synthetic greens.

			<p>Sponsor is EV Bikes, they will be setting up at Takaro.</p> <ul style="list-style-type: none"> • Bowls NZ Managers meeting tomorrow - Vanessa to find out what other centres pay for green fees, petrol money for Rep players, policy's etc. Bring back to next meeting. • Trophy Challenge – clarify the Tucker Badge/Dixon Cup, no leads and twos any more so just a team of 4. <p>All Agreed</p>
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Meeting closed 7pm

Next meeting Tuesday 5th December 2023 at 5.30pm

Signed as a true and correct record of meeting

President

Grant Pratt



Actions			
	IRD/GST– send letter to ird	Bernice/Vanessa	
	Buy Hard drive for back up	Vanessa	
	Find out about what other centres pay	Vanessa	
	Prize money for Triples	Vanessa	
	Vanessa to ask Bruce Dilks about the finances/Xero	Vanessa	
	Look at dress shirts from Dynasty.	Vanessa and Grant	
	stock take	Bernice	
	Green Sub- Committee/Tournaments	Matt, Mere and Brian	Vanessa to let them know how many entries
	Centre Phone	Vanessa	